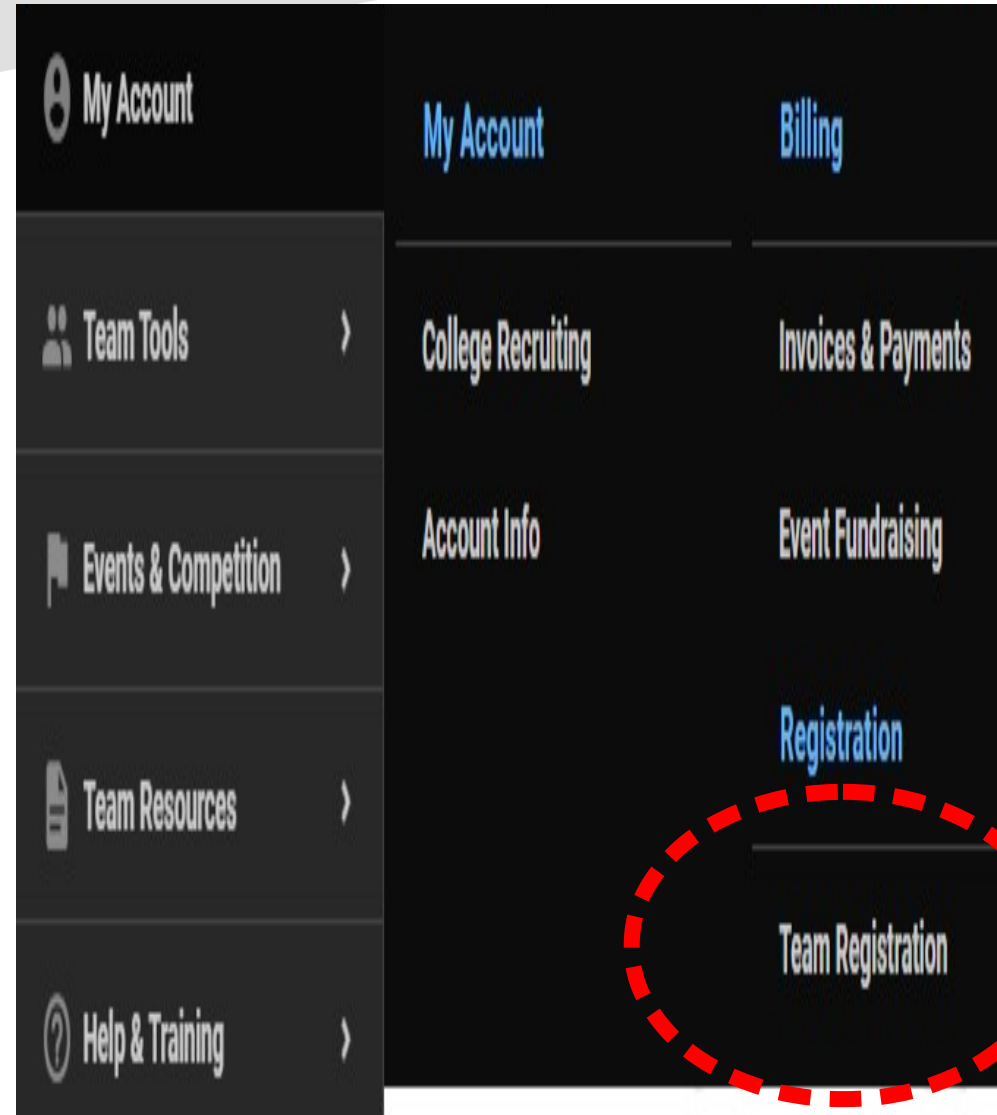


Add New Members

Logon

- Open Web Page
 - Enter URL:
 - <https://www.teamunify.com/team/snwac/page/home>
 - Select your profile and go to
 - Team Tools
 - My Account
 - Team Registration
 - Click on Continue



Add Member

The screenshot displays the 'Team Registration' interface. On the left is a dark sidebar with a hamburger menu icon at the top. The sidebar contains the following items: 'Hello, Jim Quintana' with a profile picture and a right-pointing arrow; 'USAS Deck Pass' with a red notification badge containing the number '1'; 'USAS Safe Sport'; 'TU Updates' with a red notification badge containing the number '1'; 'My Account' (highlighted with a blue bar) with a right-pointing arrow; 'Team Tools' with a right-pointing arrow; 'Events & Competition' with a right-pointing arrow; 'Team Resources' with a right-pointing arrow; 'Help & Training' with a right-pointing arrow; and 'View team website...' with a globe icon. The main content area has a light gray header with the text 'Team Registration' and a small logo. Below the header is a dark gray banner with the text 'Team Registration' in white. The main content area contains the following text: 'Please check the known members associated with your account that you'd like to register.' Below this is a button labeled 'Edit Account Info' with a person icon. To the right is a green button labeled '+ Add Member'. The next section is titled 'Existing Members' and includes a red notice: 'Registration for Returning Members starts on 5/21/18 and closes on 5/22/18'. Below the notice is a paragraph: 'These are the existing Members associated with your Account. Please check the Members that you'd like to register. Certain fields are required before you can continue with the registration.' At the bottom of this section is another green button labeled '+ Add Member'. A blue banner at the very bottom of the main content area contains the text 'College Recruiting Opportunities'.

Add Member

Team Registration

Add New Member ✖

*Legal First Name	*Middle Name	*Legal Last Name	*Preferred First Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="checkbox"/> This member has no middle name		
*Gender	Athlete's Cell Phone	*Birthday (MM/DD/YYYY)	Age (on 09/13/2021)
<input type="text" value="Select..."/>	<input type="text"/>	<input type="text"/>	<input type="text" value="---"/>

*Shirt Size

*Physician Name	*Physician Office Phone
<input type="text"/>	<input type="text"/>

Medical Information/Notes

- Complete the Form and assignment to the correct Roster Group. The Coach should have given you the Roster Group that the member will be assigned to.
- Submit for approval.
- End.
- Note: Credit Card should be on file for Membership Dues, Travel Expenses, Misc Expenses etc.