

Overview of Process

Steps and Owners

Interested	Request Tryout	Finish Tryout	Coach Assigns Spot on Team	Coach Sends Invite
Parent & Athlete	Parent	Athlete	Coach	to Parents
Researches the Team, Makes Contact.	Requests Tryout and Schedules a Tryout date.	Shows up for the Tryout, meets with the coach after for discussion.	Coach assigns a open roster position (if available – or substitute position)	Coach Emails additional instructions to Parent (Account Holder)

Steps and Owners

Parents Accept Invite	Coach Sends Registration Requirements to Parents	Parents Complete Registration Steps 1-3
Parent	Coach	Parents
Account Holder (Parent) send acceptance via email to Coach.	Coach sends Registration email to Parents *Template Email	Account Holder (Parent) follows emailed instructions

Steps and Owners

Registration Step 1 (Sign Up or Update USA Swimming ID)	Registration Step 2 (Complete Team Unify Wolverine Registration)	Registration Step 3 (Administration Approval)
Parents	Parents	Coaching Staff
Account Holder (Parent) signs up with USA Swimming – Note this is outside of the Team Unify/Sports Engine application.	Account Holder (Parent) completes the Team Unify/ Sports Engine registration process for Wolverine Aquatics Club (WAC).	Internal Staffing reviews completeness of forms, confirms approval by coaching staff and assigns Account/Member(s) to Roster.

Athlete (Member(s))

SWIM!

- To: New Parents

- Good Afternoon,
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- REGISTRATION -New Swim Season
- To complete the registration process, all new swimmers MUST:
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- 1- Register on the Wolverine Aquatics Club website (See link below), AND
- 2- Complete USA Swimming Membership 2022. (See Swim-Smarter link below)
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- This email will be followed up with an email from our TeamUnify website on Wednesday morning. The next email will cover group rosters, cost, and equipment needed. You will only receive emails if you are registered with our TeamUnify site.
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- CC: WolverineAquatics

- *** If you have registered with our site in the past, PLEASE DO NOT register again! ***
- REGISTER ON OUR WEBSITE ASAP:
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- All families MUST be registered with our TeamUnify website. The registration process is simple and takes only a few minutes. At the conclusion of the registration process and upon team admin approval, you will be granted access to your own private account for the team. Once you are approved, you will begin to receive our team emails. Please be sure to include the email addresses that you want to receive our emails. CHANGE/UPDATE: Please complete the billing section once you have been approved to website.
- The following link will bring you directly to the registration page on our team's website:
- Wolverine Aquatics Club : [Start Registration](#)
- <http://www.teamunify.com/MemRegStart.jsp?team=snwac>